

**Town of Sampson
Regular Board Meeting
Monday, Nov 11th 2019**

The **regular board meeting** of the Town of Sampson was held on **Monday, November 11th 2019**. The meeting was held at the Sampson Town Hall. Notices were posted at the Town Hall, the town web site and the Bloomer Advance. The meeting was called to order at 6:45 P.M., immediately following the Public Budget Hearing and Special Meeting of the Electors, by Chairman Trowbridge who led the group in the Pledge of Allegiance. Supervisors King and Jerabek were present. Clerk/Treasurer Reed was present also. There were five guests in attendance.

Board members had received copies of the **regular Board meeting minutes** held on **Monday, Oct 7th**. A Motion was made by Supervisor King to approve the minutes. Supervisor Jerabek seconded the motion and all present voted Aye. Motion carried.

Board members had received copies of the **Special Board meeting (budget workshop) minutes** held on **Wednesday, Oct 23rd**. A Motion was made by Supervisor King to approve the minutes. Supervisor Jerabek seconded the motion and all present voted Aye. Motion carried.

Clerk/Treasurer Reed gave the **Treasurer's report**.

PUBLIC COMMENT:

There was no Public comment.

OLD BUSINESS:

A Motion was made by Supervisor King to **adopt the 2020 town budget**. (Note: The Electors approve the levy, the Board adopts the budget.) Supervisor Jerabek seconded the motion and all present voted aye. Motion carried.

The **road signs** have been installed on 290th Avenue in the Long Lake Boat Landing area prohibiting parking on the north side of the road.

Supervisor Jerabek had emailed another updated copy of the **Employee handbook** for review to all Board members. Further discussion tabled until next meeting.

Supervisor Jerabek stated he will continue to research the **citation book** to be used for Town Ordinance violations. Further discussion tabled until next meeting.

NEW BUSINESS:

The Board reviewed the **Bauman Associates audit engagement letter** that was presented. The audit has been scheduled for **Wed. Jan 8th 2020 at 10:00 A.M.** A Motion was made by Supervisor King to approve the letter. Supervisor Jerabek seconded the motion and all present voted aye. Motion carried.

The **new town computer** will be installed on Tuesday, Dec 19th. A Citizens Connected technician will do the transfer of data to new computer and assist Clerk Reed in the update.

Chairman Trowbridge gave a **report on the NAAFD** meeting he attended. Supervisor Jerabek gave a report on the **Bloomer Area Ambulance/Recycling** meeting that he attended. Both organizations are budgeting for new equipment that is mandated by the State of WI.

Proposed December agenda items:

Town road work, Election Officials for the 2020-2021 elections, collateralization agreement with Security Bank for 2019-2020 tax collections, employee handbook and citation book. Other agenda items may be added at a later date prior to posting the meeting notice.

OTHER BUSINESS:

The **next regular Board meeting** will be **Monday, Dec 2nd at 7:00 p.m.**

Vouchers were then presented and audited. Supervisor King made a motion to approve vouchers 19793-19809 plus four electronic transfers. Supervisor Jerabek seconded the motion. All present voted aye. Motion carried.

There being no further business, a motion was made by Supervisor King to **adjourn the meeting**. Supervisor Jerabek seconded the motion. Motion carried. Meeting adjourned at 7:05 P.M.

Veda Reed, Clerk