

Town of Sampson
Regular Board Meeting
Monday, May 3rd 2021

The **regular board meeting** of the Town of Sampson was held on **Monday, May 3rd 2021**. The meeting was held at the Sampson Town Hall. Notices were posted at the Town Hall, the town web site and the Bloomer Advance. The meeting was called to order at 7:00 P.M. by Chairman Jerabek who then led the group in the Pledge of Allegiance. Supervisors King, Butterfield and Clerk/Treasurer Darla Butterfield were present. There were 8 guests in attendance.

Board members had received copies of the **regular Board minutes** held on **Monday, April 12th**. A Motion was made by Supervisor King to approve the minutes. Supervisor Butterfield seconded the motion and all present voted Aye. Motion carried. Clerk/Treasurer Darla Butterfield gave the **Treasurer's report**. A Motion was made by Supervisor King to approve the report, Supervisor Butterfield seconded the motion and all present voted Aye. Motion carried.

PUBLIC COMMENT:

There was no discussion.

NEW BUSINESS:

Breezy Point Boat landing. Discussion to possibly improve this boat landing to decrease the amount of road traffic at Erickson park was brought up. Long Lake Association President Kathy Kelly and association member Pat Kelly spoke in favor of exploring the possibility. Adjacent property owner Dale Bollinger spoke against the idea as he felt increased traffic in the area and trash at the site would be undesirable. After considerable discussion, a motion was made by Supervisor King to obtain further information about costs and site plans. Supervisor Butterfield seconded the motion and all present voted Aye. Motion carried. This will be discussed again in the future when further information becomes available.

Annual Wages and Equipment rates were approved. Future changes will be set at the fall budget meeting and become effective on January 1st of each year rather than May 1st. A Motion was made by Supervisor Butterfield to approve the rates and timing, Supervisor King seconded the motion and all present voted Aye. Motion carried. Annual Wages and Equipment rates were then signed by the board. Chairman Jerabek discussed the possibility of giving Patrolman Richardson an additional week of vacation since he had been receiving two weeks of vacation for many years and would now be in his 20th year of service to the Town. He further pointed out that this was a no cost item as Richardson is normally not replaced when he is on vacation. Supervisor King made a motion to approve the additional week of vacation, Supervisor Butterfield seconded the motion and all voted in favor.

Spring Road Inspection. The Board will meet May 20th at 7:00 am at the Town Hall. They will be discussing the condition of the town roads and then inspect any problem areas that are identified. They will also be inspecting all the town boat landings. A Motion was made by Supervisor King to approve the meeting time and content, Supervisor Butterfield seconded the motion and all present voted Aye. Motion carried.

Town Board Reorganization. Regular monthly board meetings at the Town Hall will now begin at 6:00 pm. instead of 7:00 pm. Supervisor King will continue animal control and attend New Auburn Fire Department meetings. Chairman Jerabek will attend Bloomer Ambulance and Bloomer Recycling meetings. Supervisor Butterfield will be back up for all meetings. A Motion was made by Supervisor King to approve the reorganization and time change, Supervisor Butterfield seconded the motion and all present voted Aye. Motion carried.

Request for ordinance regarding intoxicated liquor sales. An ordinance for "Class B" liquor license sale for off premises consumption will be sent to Attorney Rich Summerfield for an opinion. This is necessitated by a recent change in the chapter 125 state statutes. A Motion was made by Supervisor King to proceed, Supervisor Butterfield seconded the motion and all present voted Aye. Motion carried.

Event permit for Bethany Ski Team. An event permit was requested for June 20-25 by Arrowhead Bible Camp on Chain Lake. This is an annual event. A Motion was made by Supervisor King to approve, Supervisor Butterfield seconded the motion and all present voted Aye. Motion carried. The permit was signed by the board and emailed to Dave Mikkelsen, Camp Director.

Report on New Auburn Fire Department meeting was given by Supervisor King who attended the meeting.

Report on Bloomer Ambulance and Recycling meeting was given by Chairman Jerabek who attended the meeting.

Culvert Additions. The need to replace two more badly deteriorated culverts on Round Lake Road was discussed. Patrolman Bill Richardson will meet with Stolt Excavating to inspect the culverts and have them proceed if the price is under \$5,000. A Motion was made by Supervisor King to proceed, Supervisor Butterfield seconded the motion and all present voted Aye. Motion carried.

Equipment Disposal. A hydraulic powered Broom, homemade bucket, nine foot back blade, and two heating units in the shop will be put out for bids as they are no longer used and are therefore excess equipment. A Motion was made by Supervisor King to proceed, Supervisor Butterfield seconded the motion and all present voted Aye. Motion carried. Patrolman Richardson will work with Clerk Darla Butterfield to write up a bid sheet to be published in the local paper. Bids will be opened at the regular June board meeting.

Animal Control. Supervisor King will purchase portable cages for use with the town truck, catch poles, leashes and metal chokers. A Motion was made by Supervisor King to proceed Supervisor Butterfield seconded the motion and all present voted Aye. Motion carried. It was further stated that from now on, all stray animals will be picked up using the town pickup rather than personal vehicles as has been done in the past.

Town Hall Security Chairman Jerabek brought up Town Hall security. It has been 29 years since most of the door locks and handles have been in place. It was pointed out that new regulations favor either panic bars or levers rather than knobs on all doors. An estimate was received from Chippewa Valley Lock & Key for \$3,154.80 to install 3 keyless cipher locks on the main use doors and 3 levers on exit only doors. A Motion was made by Supervisor King to accept the estimate, Supervisor Butterfield seconded the motion and all present voted Aye. Motion carried.

Office Equipment. An estimate from Citizens Telephone Cooperative Inc. for \$2442.43 for a Dell Laptop computer, Office Pro 2019 software, USB external hard drive for backup, HP Color LaserJet Pro printer, 2 Vtech Phone systems with answering machines and 2 Vtech additional handsets was received. Additional computer security will also be installed thru Citizens Telephone Cooperative Inc. This will provide for a computer for Patrolman Richardson's use and also serve as a backup for the Clerk/Treasurer. The phone systems will replace the outdated/inadequate/only partially working sets currently in use. We also purchased two used desks for \$100. A Motion was made by Supervisor King to approve the purchases, Supervisor Butterfield seconded the motion and all present voted Aye. Motion carried.

Clerk/Treasurer on Board of Review. Ordinance #1-2021 for allowing the Appointed Town Clerk/Treasurer to serve on the Board of Review was discussed. This is required by state statute. A Motion was made by Supervisor King to approve, Supervisor Butterfield seconded the motion and all present voted Aye. Motion carried.

The ordinance was signed by the board. Clerk/Treasurer Darla Butterfield will obtain training online as it becomes available.

Liquor and Cigarette License and Renewal. An increase in the fee charged to River Country COOP for liquor license renewal for "Class A" beer from \$10 to the maximum \$100 and "Class A" liquor from \$10 to the maximum \$500 was discussed. The increases will bring the fees charged more in line with those charged others in the area. A Motion was made by Supervisor King to approve, Supervisor Butterfield seconded the motion and all present voted Aye. Motion carried.

Operator license applications were presented for Carmen Bah, Derek Watton and Matt Nelson. A Motion was made by Supervisor King to approve the three license applications, Supervisor Butterfield seconded the motion and all present voted Aye. Motion carried.

OLD BUSINESS:

Chairman Jerabek stated **the 2021 County Road/Ditch Cleanup project** was completed and the appropriate paperwork was submitted to Chippewa County for reimbursement. Participation in this program saved the Town \$550 this year.

The mailbox was installed in front of the flag pole by Patrolman Richardson and Chairman Jerabek after removing old overgrown shrubbery from the area. The new address will be **Town of Sampson 10770 270th Ave New Auburn WI 54757**. Change of address notifications are continuing to be made as they become apparent. Supervisor King and Clerk/Treasurer Darla Butterfield will plant Hostas around the flagpole and mailbox in the near future.

June meeting agenda items:

New agenda items for the June 7th meeting: Report on spring road and boat landing inspection, approval of Liquor license renewals, Cigarette license renewals and approval of operator license renewals. More agenda items may be added at a later date prior to posting the May meeting notice and publication.

Other Business:

The next regular **Board meeting** will be Monday, June 7th at 6:00 p.m.

Board of Review will be held on Thursday, May 20th from 9:00–11:00 AM.

Annual Road Inspection will be held on May 20th from 7:00 am-9:00 am and reconvene as needed immediately after the Board of Review.

Vouchers were then presented and audited. Supervisor King made a motion to approve vouchers 20266-20296 plus four electronic transfers with one partial exception, Supervisor Butterfield seconded the motion. All present voted aye. Motion carried.

There being no further business, a motion was made by Supervisor King to adjourn the meeting. Supervisor Butterfield seconded the motion. Motion carried. Meeting adjourned at 8:35 P.M.

Darla Butterfield Clerk/Treasurer