

**Town of Sampson
Regular Board Meeting
Monday, September 26th 2022 6:00P.M.**

The meeting was called to order by Chairman Jerabek at 6:04 p.m. Members present were 1st Supervisor Samantha King, 2nd Supervisor Carol Butterfield, and Chairperson Jim Jerabek. There were two members of the public present as well.

The pledge of allegiance was recited.

There was no old business on the agenda.

New Business-

A discussion was had on the resignation of Clerk/Treasurer Darla Butterfield. 1st Supervisor King made a motion to accept the resignation, 2nd Supervisor Butterfield seconded the motion, and all voted in favor. Motion carried.

A discussion was next held on the replacement of the Clerk/Treasurer position. Since an important election is just weeks away, it was decided to contact several people who may have interest in the job and expertise to perform it quickly. Once these people are contacted, a meeting will be set to interview them and possibly hire someone.

Two letters were received from Deputy Clerk/Treasurer Deanna Vodacek. A letter dated September 21st, stated that she would be resigning immediately as Deputy Clerk/Treasurer. A second letter dated September 22nd, stated that she would be resigning as an election official after the upcoming November election effective November 14th, 2022. Further discussion was had and clarification was desired on exactly what Deanna wanted to accomplish. Chairperson

Jerabek volunteered to call Deanna and clarify her intentions. The board will then act on her requests at their next regular meeting.

The board next discussed the town banking necessities. It is required that all checks issued have a 2 party signature to them. Currently that is the town chairperson and the town clerk/treasurer. In order to pay current obligations, a second signature is needed since we currently have no clerk/treasurer to sign checks. 1st Supervisor King made a motion to designate 2nd Supervisor Carol Butterfield as the temporary second signer until such time as a new Clerk/Treasurer is hired. Chairperson Jerabek seconded the motion and all voted aye. Motion carried. Chairperson Jerabek is to contact the Security Bank to facilitate this change and to also make sure that the necessary bank passwords are changed so that access can be gained to the account.

The board next went over the new town computer use policy. After a short discussion, 2nd supervisor Butterfield made a motion to adopt the policy as written, 1st supervisor King seconded the motion and all voted aye. Motion passed and will be in effect as soon as each employee/officer that has a password has been given and signed off on receipt of the new policy.

There being no further business at this time, 2nd Supervisor Butterfield motioned for adjournment, 1st Supervisor King seconded the motion and all present voted aye. Motion carried, meeting adjourned at 7:38 p.m.

Respectfully Submitted

Jim Jerabek

Town Chairperson, Town of Sampson, Chippewa County