Town of Sampson Meeting Minutes for Special Meeting

Monday, June 12, 2023

The Sampson Town Board met at 6:00 p.m. on Monday, June 12, 2023, at the Sampson Town Hall located at 10770 270th Ave, New Auburn for a Town Board Meeting. Meeting notice was posted at three locations. Names of people present at the meeting are on file with the Clerk/Treasurer.

1. Chairman Butterfield called the meeting to order at 6:00 p.m.
2. Pledge of Allegiance
3. Supervisors: Jack Christenson – present, Kevin Haller – present, and Chairman Darla Butterfield – present. Also, Present – Clerk/Treasurer– Louise Cody
4. Motion by Supervisor Haller to approve the agenda. Second by Supervisor Christenson. Motion carried, 3-0.
5. Public Comment – none
6. Motion by Supervisor Haller to approve the minutes of the May 8, 2023 regular meeting and the June 2, 2023 special meeting. Second by Supervisor Christenson, Motion carried, 3-0.
7. Motion by Supervisor Christenson to accept the financial report as presented. Second by Supervisor Haller. Motion carried, 3-0.
8. Motion by Supervisor Haller to accept the treasurer’s report as presented. Second by Supervisor Christenson. Motion carried, 3-0.
9. Next meeting is July 10, 2023 at 6:00 pm.
10. a. Clerk/Treasurer report – Motion by Supervisor Christenson to give Louise Cody a $5000 limit and patrolperson a $1500 limit on town credit cards. Second by Supervisor Haller. Motion carried, 3-0.
11. Old Business – none
12. New Business
    1. Jim Flater presented how to open ATV routes on Chippewa County roads within the township. Flater wants to simplify the process and approval and it will likely be on the next county agenda.
    2. Randy Sarauer was hired and will begin on June 22, 2023.
    3. Due to late timing in the bidding process, Supervisor Haller recommends culvert replacements and other small projects the township can handle for the 2023 road work.
    4. Brad from Diamond said it will take 2-3 weeks before we can rent a mulcher for the right of way.
    5. Motion by Supervisor Christenson to approve the revaluation assessor’s contract from Prochnow. Second by Supervisor Haller. Motion carried, 3-0.
    6. Motion by Supervisor Haller to set up $50,000 2-year bond for Clerk/Treasurer. Second by Supervisor Christenson. Motion carried, 3-0.
    7. Motion by Supervisor Haller to approve Clerk/Treasurer to set up ACH payments for payroll. Second by Supervisor Christenson. Motion carried, 3-0.
    8. Motion by Supervisor Christenson to approve the liquor licenses as presented. Second by Supervisor Haller. Motion carried, 3-0.
    9. Motion by Supervisor Haller to approve the Cigarette Licenses as presented. Second by Supervisor Christenson. Motion carried, 3-0.
    10. Motion by Supervisor Haller to approve the Operator’s Licenses as presented. Second by Supervisor Christenson. Motion carried, 3-0.
    11. Motion by Supervisor Christenson to amend the Hall Rental Resolution to “There will be a $100 security deposit plus $75 rent with the security deposit refundable upon satisfactory inspection of premises by the person so designated by the board.” Second by Supervisor Haller. Motion carried, 3-0.
    12. Meeting of electors is June 19, 2023 at 6:00 pm to set wages for board members working part-time.
    13. Supervisor Christenson motions to approve the changes to the employee handbook as discussed. Second by Supervisor Haller. Motion carried, 3-0.
    14. Motion by Supervisor Haller to approve the Resolution of Inclusion Under the Wisconsin Retirement System. Second by Supervisor Christenson. Motion carried, 3-0.
    15. At 8:16 pm, Supervisor Haller motion to convene into closed session pursuant to Wisconsin Statute 19.85 (1)(c) for purposes of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Second by Supervisor Christenson. Roll call vote:

Christenson-yes; Haller-yes; Butterfield-yes; Motion carried, 3-0.

At 8:42 pm, motion by Supervisor Haller to reconvene into open session. Second by Supervisor Christenson. Motion carried, 3-0.

13. Other Administrative Matters

a. road work on next agenda

b. Motion by Supervisor Haller to authorize payment of bills. Second by Supervisor Christenson. Motion carried. 3-0.

14. Motion by Supervisor Christenson to adjourn at 8:47 pm. Second by Supervisor Haller. Motion carried, 3-0.