Town of Sampson Meeting Minutes for Special Meeting

Monday, July 10, 2023

The Sampson Town Board met at 6:00 p.m. on Monday, July 10, 2023, at the Sampson Town Hall located at 10770 270th Ave, New Auburn for a Town Board Meeting. Meeting notice was posted at three locations. Names of people present at the meeting are on file with the Clerk/Treasurer.

1. Chairperson Butterfield called the meeting to order at 6:00 p.m.
2. Pledge of Allegiance
3. Supervisors: Jack Christenson – present, Kevin Haller – present, and Chairperson Darla Butterfield – present. Also, Present – Clerk/Treasurer– Louise Cody
4. Motion by Supervisor Haller to approve the agenda. Second by Supervisor Christenson. Motion carried, 3-0.
5. Public Comment – Ken Traaseth discussed that Chairperson Jerabek was working on a road closure on 127th. He would like to see the present Board continue the process of abandoning that section of road.
6. Motion by Supervisor Haller to approve the minutes of the June 12, 2023, regular meeting. Second by Supervisor Christenson, Motion carried, 3-0.
7. Motion by Supervisor Christenson to accept the financial report as presented. Second by Supervisor Haller. Motion carried, 3-0.
8. Motion by Supervisor Christenson to accept the treasurer’s report as presented. Second by Supervisor Haller. Motion carried, 3-0.
9. Next meeting is August 14, 2023, at 6:00 pm.
10. a. Clerk/Treasurer report – Credit cards have been ordered, WRS enrollment has been completed, the audit work will be done in August, currently missing a credit card statement from 2022.

b. Patrolman report – working on fire numbers but will need more signs, wants to rent a chipper to clear right of way; needs more lighting in shop, wing on new plow needs work. Motion by Supervisor Christenson to replace broken shop lights and get estimates on additional lighting. Second by Supervisor Haller. Motion carried, 3-0.

1. Old Business
   1. Chairperson Butterfield presented a list of culvers that need to be replaced with estimates received from Stolt Excavating. Supervisor Haller is going to get a price on culverts to see how much the culverts alone are. The board will meet next week to decide which culverts are going to be replaced this year.
2. New Business
   1. TSB conservation grant is tabled for next month.
   2. Motion by Supervisor Haller to approve the new operator’s licenses as presented. Second by Supervisor Christenson. Motion carried, 3-0.
   3. The current 2002 dump truck has 90,849 miles and a new truck is approximately $225,000 and would take a year to receive. Patrolperson Sarauer would like to wait because service work on the current truck has just been completed, and it runs well.
   4. Discussion and possible action on purchasing policy is tabled for next month.
3. Other Administrative Matters
   1. Next meeting agenda will include building maintenance; 2023 road work; conservation grant; purchasing policy; equipment replacement estimates.
   2. Motion by Supervisor Haller to authorize the payment of bills. Second by Supervisor Christenson. Motion carried, 3-0.
4. Motion by Supervisor Christenson to adjourn at 7:33 pm. Second by Supervisor Haller. Motion carried, 3-0.