Town of Sampson Meeting Minutes for Special Meeting

Monday, August 14, 2023

The Sampson Town Board met at 6:00 p.m. on Monday, July 10, 2023, at the Sampson Town Hall located at 10770 270th Ave, New Auburn for a Town Board Meeting. Meeting notice was posted at three locations. The names of people present at the meeting are on file with the Clerk/Treasurer.

1. Chairperson Butterfield called the meeting to order at 6:00 p.m.
2. Pledge of Allegiance
3. Supervisors: Jack Christenson – present, Kevin Haller – present, and Chairperson Darla Butterfield – present. Also, Present – Clerk/Treasurer– Louise Cody and Patrolperson – Randy Sarauer
4. Motion by Supervisor Haller to approve the agenda. Second by Supervisor Christenson. Motion carried, 3-0.
5. Public Comment – none
6. Motion by Supervisor Christenson to approve the minutes of the July 10th, 2023 regular meeting, July 20th special meeting, and the August 2nd special meeting. Second by Supervisor Haller, Motion carried, 3-0.
7. Motion by Supervisor Christenson to accept the financial report as presented. Second by Supervisor Haller. Motion carried, 3-0.
8. Motion by Supervisor Christenson to accept the treasurer’s report as presented. Second by Supervisor Haller. Motion carried, 3-0.
9. Next meeting is September 11, 2023, at 6:00 pm.
10. a. Clerk/Treasurer report – Credit cards have been ordered, WRS enrollment has been completed, and the audit work is in progress.

b. Patrolman report – price to spray patch for the bridge is $2400 per day from Chippewa County. The LP tank was leveled, and the regulators were replaced. The tractor went in for an oil leak repair. Patrolman Sarauer would like to purchase straps and rollers for mower changes. He will get the overheard doors repaired and would like to hire a part-time worker with a CDL.

1. Old Business
   1. The price of gravel from Chippewa County is $7.05 per ton and the price for gravel from Haas is $7.50 and we would have to transport. The board considered whether they would like to purchase gravel now for next year’s projects. Motion by Supervisor Haller to contract with Chippewa County to spray patch the bridge on 290th and any other spray patching needed not to exceed $2,500. Second by Supervisor Christenson. Motion carried, 3-0. Supervisor Christenson stated he got a map for Patrolman Sarauer for fire numbers. Motion by Supervisor Christenson to purchase 4 rollers, authorize the overhead door repair, and to purchase 2 lifting straps. Second by Supervisor Haller. Motion carried, 3-0.
   2. The board discussed what they would want included in the purchasing policy for Clerk/Treasurer Cody to draft for the September board meeting such as a $2000 limit and not to exceed the budget.
2. New Business
   1. Supervisor Haller and Christenson would like to attend the WTA workshop in Eau Claire. Chairperson Butterfield would like to attend virtually. Clerk/Treasurer Cody will sign them up.
   2. Motion by Supervisor Christeson to accept the bid from Hot Shot Electric for the lighting in the shop with Patrolman Sarauer’s approval. Second by Supervisor Haller. Motion carried, 3-0.
   3. Discussion and possible action on equipment replacement estimates is tabled for September.
3. Other Administrative Matters
   1. Next meeting agenda will include 2023 road work; purchasing policy; equipment replacement estimates, prepay LP, operator’s licenses, hall cameras/security, and part-time employee.
   2. Motion by Supervisor Christenson to authorize the payment of bills to include Diamond invoice. Second by Supervisor Haller. Motion carried, 3-0.
4. Motion by Supervisor Haller to adjourn at 7:26 pm. Second by Chairperson Butterfield. Motion carried, 3-0.