Town of Sampson Meeting Minutes for Special Meeting

Monday, September 11, 2023

The Sampson Town Board met at 6:00 p.m. on Monday, September 11, 2023, at the Sampson Town Hall located at 10770 270th Ave, New Auburn for a Town Board Meeting. Meeting notice was posted at three locations. The names of people present at the meeting are on file with the Clerk/Treasurer.

1. Chairperson Butterfield called the meeting to order at 6:00 p.m.
2. Pledge of Allegiance
3. Supervisors: Jack Christenson – present, Kevin Haller – present, and Chairperson Darla Butterfield – present. Also, Present – Clerk/Treasurer– Louise Cody and Patrolperson – Randy Sarauer
4. Motion by Supervisor Haller to approve the agenda. Second by Supervisor Christenson. Motion carried, 3-0.
5. Public Comment – Ken Traaseth wanted to discuss the road abatement on 127th Ct.

Chairperson Butterfield stated she talked to Chippewa County Zoning and they need to talk to the DNR because the other land around the road is owned by the DNR and has access to a lake. Ken Traaseth states that the shed will be built back 30 feet from the road and no action needs to be taken.

1. Motion by Supervisor Christenson to approve the minutes of the August 14th, 2023, regular meeting, September 6th special meeting. Second by Supervisor Haller, Motion carried, 3-0.
2. Motion by Supervisor Christenson to accept the financial report as presented. Second by Supervisor Haller. Motion carried, 3-0.
3. Motion by Supervisor Haller to accept the treasurer’s report as presented. Second by Supervisor Christenson. Motion carried, 3-0.
4. Next meeting is October 9th, 2023, at 6:00 pm.
5. a. Clerk/Treasurer report – Clerk/Treasurer Cody states she needs stamps, ink, and envelopes. She would also like to upgrade the printer because the current printer is slow. Motion by Supervisor Christenson to approve Clerk/Treasurer Cody’s request to purchase stamps, ink, envelopes, and a printer. Second by Supervisor Haller. Motion carried, 3-0.

b. Patrolman report – Patrolperson Sarauer has been working on fire numbers. He would like to order some more since there is still time to keep installing them. The Board agreed. He also requested ordering 4 x 4 ‘s for signs and the board agreed. He would like to order more weight limit signs and will count how many he needs. He talked to Rick Plummer about beaver trapping. The tractor is still being repaired.

1. Old Business
	1. Discussion and possible action on 2023 road work is tabled.
	2. Motion by Supervisor Haller to approve the purchasing policy as edited and presented. Second by Chairperson Butterfield. Motion carried, 3-0.
	3. Patrolperson Sarauer presented quotes for mowers and new equipment. Equipment replacement is tabled.
2. New Business
	1. Motion by Supervisor Haller to prebuy 2000 gallons of LP from River County. Second by Supervisor Christenson. Motion carried, 3-0.
	2. Motion by Supervisor Haller to approve the operator’s licenses presented. Second by Supervisor Christenson. Motion carried, 3-0.
	3. Motion by Supervisor Christenson to have Chairperson Butterfield order a lock for the salt shed. Second by Supervisor Haller. Motion carried, 3-0.
	4. Clerk/Treasurer Cody will post to the Bloomer Advance and on the website for a part-time patrolperson.
	5. LRIP is in process for 2024 and 2024 road priorities are tabled until after the road inspection.
	6. Fall Road Inspection in scheduled for September 20 at 8:00 am. The Budget Workshop is October 18th at 5:30 pm.
	7. Motion by Supervisor Christenson to amend and approve the employee handbook to include flexing hours, road inspections as needed, and to include the purchasing policy. Second by Supervisor Haller. Motion carried, 3-0.
	8. Motion by Supervisor Haller to register Chairperson Butterfield to the Law Conference. Second by Supervisor Christenson. Motion carried, 3-0.
3. Other Administrative Matters
	1. Next meeting agenda will include 2023 road work; equipment replacement estimates, operator’s licenses, hire part-time employee, quarterly WTA at Sampson, 2024 road repairs, and NA Fire dry hydrants and boat landing maintenance and clearing.
	2. Motion by Supervisor Christenson to authorize the payment of bills. Second by Supervisor Haller. Motion carried, 3-0.
4. Motion by Supervisor Christenson to adjourn at 7:38 pm. Second by Supervisor Haller. Motion carried, 3-0.