Town of Sampson Meeting Minutes for Special Meeting

Monday, December 11, 2023

The Sampson Town Board met at 6:00 p.m. on Monday, December 11, 2023, at the Sampson Town Hall located at 10770 270th Ave, New Auburn for a Town Board Meeting. Meeting notice was posted at three locations. The names of people present at the meeting are on file with the Clerk/Treasurer.

1. Chairperson Butterfield called the meeting to order at 6:00 p.m.
2. Pledge of Allegiance
3. Supervisors: Jack Christenson – present, Kevin Haller – present, and Chairperson Darla Butterfield – present. Also, Present – Clerk/Treasurer– Louise Cody and Patrolperson – Randy Sarauer
4. Motion by Supervisor Christenson to approve the agenda. Second by Supervisor Haller. Motion carried, 3-0.
5. Public Comment: none
6. Motion by Supervisor Haller to approve the minutes of the November 13th regular meeting and the November 29th Budget Hearing and Special Town Meeting of Electors. Second by Supervisor Christenson, Motion carried, 3-0.
7. Motion by Supervisor Christenson to accept the financial report as presented. Second by Supervisor Haller. Motion carried, 3-0.
8. Motion by Supervisor Christenson to accept the treasurer’s report as presented. Second by Supervisor Haller. Motion carried, 3-0.
9. Next meeting is January 8th, 2024, at 6:00 pm
10. a. Clerk/Treasurer report – Clerk/Treasurer Cody states taxes have been mailed out and the audit is complete.

b. Patrolman report – Patrolperson Sarauer states that the new tractor backhoe will arrive tomorrow. He has been cutting trees in the right of way and mowing brush. He painted the v-plow. He is buying tire chains. Motion by Supervisor Christenson to build an 8-foot loft in the shop for approximately $1700. Second by Supervisor Haller. Motion carried, 3-0.

c. The New Auburn Fire Department has approximately $588,000 in the bank and budgeted an extra $88,000 for a new engine.

1. Old Business
	1. No action was taken on FICA alternative.
	2. The operator license presented was approved.
2. New Business
	1. Motion by Supervisor Christenson to approve the election workers as presented. Second by Supervisor Haller. Motion carried, 3-0.
	2. The additional part-time plow drivers are Don Wulf, Brian Butterfield, and Kevin Haller as needed.
	3. Motion by Supervisor Haller to approve the Resolution for the Letter of Credit of $2,000,000 with Security Bank. Second by Supervisor Christenson. Motion carried, 3-0.
	4. At 6:45 pm, motion by Supervisor Haller to convene into closed session pursuant to Wisconsin Statute 19.85 (1(c) for purposes of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Reviews of Patrolperson and Clerk Treasurer.

Second by Supervisor Christenson. Roll call vote:

Christenson – yes, Haller – yes, Butterfield – yes Motion passed, 3-0

Motion by Supervisor Haller to reconvene into open session at 7:30 pm. Second by Supervisor Christenson. Roll call vote:

Christenson – yes, Haller – yes, Butterfield – yes Motion passed, 3-0

Motion by Supervisor Haller to approve a wage increase of 3% for the Patrolperson and the Clerk Treasurer; a $300 gift card bonus from River Country for Mary Hodgson; and $14 an hour for Chief Inspector and $12 per hour for poll workers. Second by Supervisor Christenson. Motion carried, 3-0.

1. Other Administrative Matters
	1. Next meeting agenda will include approving operator’s license; FICA alternative; employee handbook, and fire department
	2. Motion by Supervisor Haller to authorize the payment of bills. Second by Supervisor Christenson. Motion carried, 3-0.
2. Motion by Supervisor Haller to adjourn at 7:49 pm. Second by Supervisor Christenson. Motion carried, 3-0.