Town of Sampson Meeting Minutes for Regular Meeting

Monday, January 8th, 2024

The Sampson Town Board met at 6:00 p.m. on Monday, January 8th, 2024, at the Sampson Town Hall located at 10770 270th Ave, New Auburn for a Town Board Meeting. Meeting notice was posted at three locations. The names of people present at the meeting are on file with the Clerk/Treasurer.

1. Chairperson Butterfield called the meeting to order at 6:00 p.m.
2. Pledge of Allegiance
3. Supervisors: Jack Christenson – present, Kevin Haller – present, and Chairperson Darla Butterfield – present. Also, Present – Clerk/Treasurer– Louise Cody and Patrolperson – Randy Sarauer
4. Motion by Supervisor Christenson to approve the agenda. Second by Supervisor Haller. Motion carried, 3-0.
5. Public Comment: none
6. Motion by Supervisor Haller to approve the minutes of the December 11th regular meeting and the January 3rd Special Meeting with changes to clarify what Supervisor Christenson and Mike Kellen need to request at the fire department meeting. Second by Supervisor Christenson, Motion carried, 3-0.
7. Motion by Supervisor Haller to accept the financial report as presented. Second by Supervisor Christenson. Motion carried, 3-0.
8. Motion by Supervisor Haller to accept the treasurer’s report as presented. Second by Supervisor Christenson. Motion carried, 3-0.
9. Next meeting is February 12th, 2024, at 6:00 pm
10. a. Clerk/Treasurer report – Clerk/Treasurer Cody has been collecting taxes, has WRS set up and needs to work on W-2s and 1099s.

b. Patrolman report – Patrolperson Sarauer states that he ordered the weight limit signs and picked up the mower trailer and tire chains. He has been cutting brush and taking care of beavers. The old plow truck has a lot of holes in the box and is a 2002 with approximately 91,000 miles on it.

c. At New Auburn Fire Department, it was approved to pay for the chassis now or the costs would have increased. There was a motion by John Christianson to sign the contract and purchase an F-550 fire engine truck from Darley with a contract price of $466,975. Second by Andrea Lemmons. Motion carried, unanimous yes vote.

1. Old Business
	1. No action was taken on FICA alternative due to ineligibility.
	2. No new operator’s licenses.
2. New Business
	1. Chairperson Butterfield presented the information from the Chippewa County Town Road Improvement Committee. She also informed the board that Sampson was awarded money from the 2024 Urban Forestry Grant.
	2. The woodburning facility has been tabled and there will be a quorum present on January 16th at 10:00 am to determine its exact location.
	3. Motion by Supervisor Christenson to approve the 2024 employee handbook as presented with the changes of sick time to be stated as PTO and for snow plowing to occur during and after snowfall in a timely manner. In addition, election pay will be set in December instead of May. Second by Supervisor Haller. Motion carried, 3-0.
3. Other Administrative Matters
	1. Next agenda items: WTA meeting and all supervisors will attend virtually on 03/18 and 03/19, 2024 road work, equipment replacement, and burn pad
	2. Motion by Supervisor Haller to authorize the payment of bills. Second by Supervisor Christenson. Motion carried, 3-0.
4. Motion by Supervisor Haller to adjourn at 7:47 pm. Second by Supervisor Christenson. Motion carried, 3-0.